

APPROVED AUGUST 17, 2010

**Grain Train Natural Food Cooperative  
Board of Directors July 20, 2010 Meeting  
Petoskey Public Library 6:00 PM**

**Attending:** John Paul Westbrook (J.P.) - President, Allie Greenleaf Maldonado, Maggie Daniels, Renee Allen, Hal Willens, Jaime Jankowski, Trisha Shattuck - Secretary

**Absent board members:** - Amy Maus - Vice President, Gary Hammons

**Interim General Manager:** Chelsea Jarvis

**Time Keeper:** Trisha

**Secretary:** Trish Shattuck

**Visitor:** Troy Smith

**Our Mission:** The Grain Train is committed to empowered individuals, vital communities and a healthy planet. As a Natural Foods Cooperative, we are the trusted source in northern Michigan for high quality, local, organic and natural products at a fair value to our membership and community.

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**Meeting called to order:** (6:08) Quorum determined

**Open member forum:** Troy Smith, Front Office Manager discusses the proposed Drug & Alcohol Policy.

**Approval of minutes** from the June 15, 2010 Board meeting. J.P. motions to accept the June 15th minutes as read. Maggie seconds.

Hal abstains due to his absence from the previous meeting.

Jaime arrives at 6:28 missing this vote.

Five vote to accept minutes. Motion passes.

**General Manager's Report:** Chelsea presents her Financials and Marketing & Member Updates.

**Old business:**

**Motion:** Hall motions for the Board to reschedule the previously arranged audit with accountant, David Wilson to a date agreed upon by members of the Financial Committee. J.P. seconds the motion. Discussion. Unanimous approval.

**Drug & Alcohol Policy:**

Hal motions for the board to delay implementing the **Drug & Alcohol Policy,**

**Grain Train Natural Food Store, Petoskey, Michigan** dated June 2010, until the next board meeting. J.P. seconds the motion. Discussion: Six vote in support of the motion. Jaime abstains. Motion passes.

**New business:**

**Motion:** Trisha motions to accept Jaime's prepared document, Board Candidate Application Packet For Terms Beginning November 2010 dated July 20 2010. Hal seconds the motion. Discussion.

Voting in support of the motion: J.P., Trisha, Maggie, Jaime, Renee, Hal

Abstaining: Allie Motion passes.

**Motion:** J.P. motions for the board to accept the policy document, Grain Train Board of Directors Meeting Etiquette prepared by Jaime. Renee seconds the motion. Discussion: Unanimous approval.

**Motion:** Allie motions to empower Interim General Manager, Chelsea to suggest / formulate an Employee Wellness Program that utilizes incentives. J.P. seconds the motion. Discussion: Unanimous approval.

**Motion:** J.P. motions for the board to empower Chelsea to delegate members of the staff to begin advance preparations for the General Membership Meeting. Hal seconds the motion. Discussion. Unanimous approval.

**Motion:** Allie motions for the board to become members of CBLD - Cooperative Board Leadership Development (consultants) effective November 1, 2010. J.P. seconds the motion. Unanimous approval.

**Committee updates:**

**General Manager Search Committee update:** 30 applicants to be rated. July 30th is cutoff date for accepting resumes. August the committee will winnow the group down to three candidates for presentation to the board and interested department managers.

**Finance Committee:** Next meeting to be rescheduled to include accountant, Michael L. Nuorala, CPA from the firm, Bunker, Clark, Winnell & Nuorala, P.C. Petoskey.

**Adjournment:**

**Motion:** J.P. motions to adjourn. Hal seconds. Unanimous approval. 7:35 PM.