

Approved: June 15, 2010

Grain Train Board of Directors Meeting
May 18, 2010
Odawa Casino Hotel, Sunny Room 6:00 PM

Attending: John Paul Westbrook (J.P.) - President, Amy Maus - Vice President, Hal Willens - Treasurer, Trisha Shattuck - Secretary (arrives 6:15), Gary Hammons, Jaime Jankowski, Allie Greenleaf Maldonado, , Maggie Daniels

Absent board member: Renee Allen

Interim General Manager - Chelsea Jarvis

Guests: Lindsey Beardslee (6:24 PM)

Time Keeper: Amy Maus

Secretary: Trish Shattuck

Our Mission: The Grain Train is committed to empowered individuals, vital communities and a healthy planet. As a Natural Foods Cooperative, we are the trusted source in northern Michigan for high quality, local, organic and natural products at a fair value to our membership and community.

Meeting called to order: Quorum (6:05 PM)

Open member forum: No one present.

Old business: Interior store signage designed by the Bruce Hansen of Old Wood Signs, was reviewed. Graphic variations were presented by the General Manager.

Motion: J.P. motions to empower Chelsea Jarvis to proceed with signage selection and purchase. Gary seconds the motion. Unanimous approval.

Motion made and tabled: Allie raises for a second time, a motion to extend to Bridget Houston a membership, due to her husband's help installing cabinets in the front office, and Bridget's helpful insights. Topic tabled until there is a review of past payment to Mr. Houston for the installation, and review of any documentation that may be available.

Open Member forum: Guest, Ms. Beardslee states she's a full-share member and describes her involvement in the hospitality and catering industry. She mentions highlights of her training, and accreditations. She suggests positive improvements could be made to shelving and use of floor space.

New business: Due to near future legal needs, and based upon two approved Board Motions from the **Grain Train Special Meeting of March 29, 2010** held at the Petoskey Public Library (Basement),

Transfer of records: Allie requests that the Board formalize the switch to the attorney services provided by Mr. Lesky, by having the Grain Train files transferred from Mr. Fershee's office to Mr. Lesky's office. Hal suggests that if the Board is actively seeking an attorney to handle legal issues, the Board interview and get quotes from a couple of other attorneys.

Motion: Amy motions to form an attorney search committee, and Allie seconds.
Discussion: Determine attorney criteria and a list of possible attorneys. Board agrees to discuss the issue with Matt Lesky. Motion withdrawn.

Sections 2 & 3 of New Business are on-going.

Store Retreat: Good attendance. Lynn Jenks moderated: Staff suggestions were insightful, especially front end communications with customers regarding the Point of Purchase tracking of purchases. Issues of privacy were raised by customers.

Motion: J.P. motions to pay Lynn Jenks her bill of \$800. Allie seconds the motion.
Unanimous approval.

Motion: Allie motions to have the store use only cleaning products that are in compliance with the Grain Train Mission Statement, where ever possible, taking into account state and health department regulations. 2 opposed. Motion passed.

CBLD Review: Three Board members took part in training held in Mount Pleasant over a recent weekend. Four cooperatives were reviewed at this successful meeting resulting in four major topics of insight.

Board compliance in Alcohol Policy: Jaime points out that there are no references to Board compliance detailed in Allie's Draft Alcohol Policy that she prepared. Chelsea states she has a Draft Alcohol Policy that she is in possession of.

Chelsea to e-mail her current Draft Alcohol Policy to the Board, and expects to have a final proposed document prior to the next Board meeting.

Board to review both Draft Alcohol Policies prior to the next meeting.

Committee Updates:

Finance Committee:

(General Manager) GM Search Committee:

Motion: Trisha motions to empower Chelsea Jarvis to arrange for a Conference Call Account for use with the GM Search Committee communications with applicants. Amy seconds. Unanimous approval.

Adjournment: 7:50